

## SCOUTS AUSTRALIA (VICTORIAN BRANCH)

### ROLE DESCRIPTION

#### Chairman

#### Mafeking Rover Park Management Group



<b>Title</b>	Chairman
<b>Reports to</b>	Victorian Rover Council
<b>Measurement</b>	Membership, Quality and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Victorian Rover Council is seeking a Rover to join the Team to fulfil the role of Chairman of the Mafeking Rover Park Management Group. This role is open to all Rovers currently registered within Victoria who have experience on the Mafeking Rover Park Management Group and are interested in leading the Mafeking team for 2021-22.

The Mafeking Chairman in conjunction with the vice-chairman and Patrol Leaders, maintaining the day-to-day running of the Park and future growth. There are great opportunities to leave a significant mark on the Park for the next generation to benefit from.

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

### PRIMARY RESPONSIBILITIES

#### 1. Leadership

- Chairing the monthly town gall and should ensure that required actions are followed up
- Responsible for submitting a monthly report to VRC
- Attend the Victorian Rover Council Monthly Meeting regularly
- Produce an Annual Report one month before the date of the AGM detailing the work done which is relevant to the duties of the Chairman
- Make the right decisions on behalf of the management group as circumstances dictate, but these decisions should be notified to the Team and ratified at the first opportunity.
- Ensure monthly and weekly duties are completed at working bees and hirer events

#### 2. Strategic Plan

- Execute works in the Mafeking Rover Park Strategic Plan which outlines the goals for MRPMG for the next five years

#### 3. Support of Bookings Officer

- Maintain longevity with long term bookings and major hirers
- Ensure relationships are maintained and dates are tentatively booked in yearly

#### 4. General

- Attend MRPMG Town Halls
- Provide Agenda Items one week before the monthly Town Halls to the Secretary
- Required to attend 8 of the 10 monthly working bees



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- Be an active and visible member of the Team participating in, attending and supporting events
- Advocate for the MRPMG as required with other members of scouting, promoting and supporting the benefits of the Park
- Other duties as requested by the State Commissioner – Rover Support or Victorian Rover Council

### ATTITUDE, SKILLS, KNOWLEDGE and QUALIFICATIONS REQUIRED

#### Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Enthusiasm, positivity and resilience
4. Be inclusive in leadership style encouraging their teams to excel
5. Be respectful of all their team accepting individual differences as a resource
6. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

#### Skills

1. Ability to lead, communicate with and motivate youth, young adults and adults
2. Planning and delegation skills
3. Ability to define data sources to evaluate successful projects and the program implementation against agreed measures
4. Mentoring/coaching and team development skills
5. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills

#### Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations

#### Qualifications

1. The position of Chairman shall be open to current invested Rovers at the time of the AGM
2. Nominee for the position must have preferably 12 months experience serving on the team as Exec or a Patrol Leader
3. Have completed Scouting Essentials and/or Management training, or be willing to complete Scouting Essentials and/or Management training within twelve months
4. Nominee cannot and will not hold another position with the Victorian Rover Council or Subcommittee

