

## SCOUTS AUSTRALIA (VICTORIAN BRANCH)

### ROLE DESCRIPTION

#### Patrol Leader - Logistics

#### Mafeking Rover Park Management Group



<b>Title</b>	Patrol Leader - Logistics
<b>Reports to</b>	Chairman – Mafeking Rover Park
<b>Measurement</b>	Membership, Quality and Participation.

This is a voluntary position.

Scouts Victoria is a Child Safe organisation. Scouts Victoria is inclusive of all, regardless of gender, sexuality, race, religion, or abilities and does not tolerate any form of harm, abuse or neglect.

The Mafeking Rover Park Management Group seeks a Rover to join the team to fulfil the role of **Patrol Leader - Logistics**, this role is open to all Rovers currently registered within Victoria who have an interest in fulfilling the role.

The Patrol Leader – Logistics oversees a patrol of people who is responsible for managing the day-to-day operations of the park for purchases and equipment maintenance. The Patrol Leader is responsible for the following roles:

- Assistant Patrol Leader – Logistics
- Food Services
- Quartermaster
- Mechanical Officer

Scouts Victoria aims for best practice while meeting obligations to Scouts Australia (National), Asia-Pacific Region of WOSM (APR) and World / WOSM (The World Organisation of the Scouting Movement).

### PRIMARY RESPONSIBILITIES

#### 1. Patrol Objectives/Outcomes

- Maintain a wide-ranging fleet of vehicles and small motor machinery
- Oversees management and maintenance of equipment and tools to help with the upkeep of the park
- Coordinate the Canteen at Mudbash and assist with catering at Mafeking events such as Mafeking Masters
- Oversees management of consumables (Toilet paper, cleaning supplies, rubbish)
- Work with the other Patrol Leaders to achieve desirable outcomes

#### 2. Leadership

- Recruit additional non-voting members with relevant skills and experiences as required to fulfil the duties of the Logistics Patrol
- Represent the Logistics Patrol at Monthly Meetings
- Produce an Annual Report one month before the date of the AGM detailing the work done which is relevant to the duties of the Logistics Patrol

#### 3. Support of Staff

- Provide training to staff with the running of the infrastructure at the park





#### 4. Finance

- Responsible for the vehicle and Mechanical maintenance budget
- Responsible for the budget of the consumable items

#### 5. General

- Attend MRPMG Town Halls
- Provide Agenda Items one week before the monthly Town Halls to the Secretary
- Required to attend 5 of the 10 monthly working bees
- Be an active and visible member of the team participating in, attending and supporting events
- Advocate for the MRPMG as required with other members of scouting, promoting and supporting the benefits of the Park
- Other duties as requested by the Chairman – Mafeking Rover Park or Victorian Rover Council

### ATTITUDE, SKILLS, KNOWLEDGE and QUALIFICATIONS REQUIRED

#### Attitude

1. Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout method in delivering the program
2. Have a commitment towards the importance of activities and the 'out' in Scouting
3. Enthusiasm, positivity and resilience
4. Be inclusive in leadership style encouraging their teams to excel
5. Be respectful of all their team accepting individual differences as a resource
6. Uphold and demonstrate a commitment to the implementation of Child Safe Scouting

#### Skills

1. Ability to lead, communicate with and motivate youth, young adults and adults
2. Planning and delegation skills
3. Experience in managing a team and resolving people management issues & disputes
4. Demonstrate risk management, work health and safety (WHS) and Scoutsafe skills

#### Knowledge

1. Have a sound knowledge and strong commitment to the aims, objectives and philosophy of the Scout Movement, its policies and procedures and have a clear understanding of the methods which make it distinctive from other youth organizations

#### Qualifications

1. The position of Patrol Leader shall be open to current invested Rovers at the time of the AGM
2. Nominee for the position should have 12 months of experience assisting the Management Group

